

## GENERAL TERMS AND CONDITIONS OF THE AFRICA DIGNA UNIVERSITY SCHOLARSHIP PROGRAM CALL

The Africa Digna Study Scholarship Program is a project that helps for people with few economic resources.

Africa Digna is convinced that investing in education is one of the main pillars to reach progress and social well-being. In this regard, the scholarship program proposes to contribute to the training of professionals so that the society as a whole benefits.

### 1. Call

Africa Digna announces 5 scholarships to study at university during the academic year at Kenyan universities.

- 1.1. The objective of the program consists of promoting higher education for people with scarce economic resources who have stood out academically, as well as because of their involvement in their communities.
- 1.2. The scholarships will be granted for one academic year and will be renewable every year until completion of the chosen studies, as long as the established requirements are met for their annual renewal.
- 1.3. The current scholarships are exclusively for face-to-face studies.
- 1.4. The call will open on January 1th and will close on May 15th at 3pm.

### 2. Financial award of the scholarship:

- 2.1. The scholarship covers the enrollment at the University where the scholarship holder has been admitted, with no limit as to the amount.
- 2.2. Once the scholarship is approved, Africa Digna will pay the University the total cost of the first academic year.
- 2.3. The renewal of the following years will depend on the fulfilment of the scholarship holder's obligations established in point 8 of the current terms and conditions.

3. Requirements for applicants:

3.1. The applicants must have Kenyan nationality.

3.2. Kenya Certificate of Secondary Education (KCSE) with C+ or above.

3.3. The candidates must give evidence of a degree or of having met the requirements to access university level education.

4. Application form and Documentation

4.1 The candidates must apply for the scholarship through the scholarship page on the Africa Digna website [www.africadigna.org](http://www.africadigna.org).

4.2 The candidates must provide their academic records in PDF format with their application, as well as a Cover Letter explaining their interest in the center and studies requested.

4.3 The documents attached to the application in PDF format must be clear and legible.

4.4 The candidate must list at least one reference (name, address, email and telephone number) from the director/s of the school/s where they completed their studies.

5. Recruitment and selection processes

The evaluation and selection of the applications are carried out taking into consideration the recommendations of the European Science Foundation published in the Peer Review Guide. The members of the local selection committee and the Trustee Members of Africa Digna choose the candidates who, according to their own discretion, have the greatest merits and abilities.

5.1 The process involves four parts:

- a) Eligibility exam: Africa Digna will examine all of the applications received and will discard those that do not meet the published criteria in the terms and conditions of the call. In turn, Africa Digna will communicate the grounds for rejection by email.
- b) Pre-selection assessment (I): each one of the eligible applications is sent to the local assessment committee in Kenya a <http://africadigna.org/en/committe-for-theselection-of-scholarship/> . The best qualified applicants will move on to the next phase.

- c) The face-to-face assessment (final selection): the candidates who have passed the pre-selection phase will be invited to a face-to-face interview with at least two members of the assessment committee a <http://africadigna.org/en/committe-for-theselection-of-scholarship/> .
- d) Final ratification: Africa Digna will examine the proposals by the committee for the candidates ultimately selected in the face-to-face assessment and ratify their selection in writing by email.

5.2. The date and time of the face-to-face assessment with the selection committee will be communicated with 10 days' notice by email. The interviews will be face-to-face and cannot be carried out by telephone or any other audiovisual means.

5.3. On the day of the interview the candidate should show their original identification document/card to verify their identity. Otherwise, the application will be rejected.

5.4. The dates planned for the selection interviews or to communicate the results can vary for organizational reasons. In this case, the candidates will be informed immediately by the email given on their application form.

5.5. Africa Digna will communicate to the candidates if they have or have not been selected 15 days at the latest after the face-to-face assessment.

## 6. Appointment of the scholarship holders:

6.1. The selection committee will propose the list of candidates selected as scholarship holders, as well as the candidates in reserve, when appropriate. This list will be published, with full names, on the Africa Digna website [www.africadigna.org](http://www.africadigna.org) 15 days after the face-to-face assessments.

6.2. In case of any withdrawals, the released scholarships will be offered to the candidates on the waiting list, according to the order established in each case.

6.3. Africa Digna's decision will be final and not subject to appeal. Africa Digna will not provide any information about the grounds on which the rejected candidates were not selected.

6.4. The current scholarship call can be declared void for one, any or all of the scholarships if the selection committee so proposes to Africa Digna.

## 7. Incompatibilities

7.1. It is not possible to apply for a scholarship if another scholarship for the same academic level has been obtained from Africa Digna.

7.2. If a candidate cannot attend the final interview to which they have been invited, they must notify Africa Digna with advance notice. Otherwise, they will not be able to apply to other calls, except when they are able to present a reasonable justification for their non-appearance.

## 8. Management of the scholarship and obligations of the scholarship holder

8.1. The management of the scholarship corresponds to Africa Digna.

8.2. The scholarship holder commits to completing the planned studies in accordance with the application submitted.

8.3. At the end of each study period, with a semester minimum, the results of the studies carried out must be sent Africa Digna, certified by the corresponding university.

8.4. For the annual renewal of the scholarship it is obligatory to present an official academic report provided by the university with an average of C+.

8.5 The incompliance of these obligations will be evaluated by Africa Digna who will take the final decision about the renewal of the scholarship.

## 9. Privacy and Data Protection policies

The acceptance of these conditions implies the consent of the participants for the release of data to Africa Digna, for the sole purpose of verifying the participation of the Program and its monitoring. Africa Digna fully complies with the current legislation on personal data protection.

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